Property 

walk-through Checklist

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| --- |
| Date:  |
| Time: |
| Move-in Inspection  |[ ]  Move-in date: |
| Move-out Inspection |[ ]  Move-out date: |
| Annual Inspection |[ ]   |
|  |
| Property Management Company: |
| Rental Address: | Unit #: |
| City:  | Province: | Postal Code:  |
|  |
| Tenant #1:  | Phone #: |
| Tenant #2: | Phone #: |
| Tenant #3: | Phone #: |
| Tenant #4: | Phone #: |

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| --- |
| Exterior |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Front Yard |  |  | Weather Stripping |  |  |
| Back Yard |  |  | Railings |   |  |
| Driveway |  |  | Exterior Lighting |   |  |
| Walkway |  |  | Exterior Outlets |   |  |
| Stairs |  |  | Exterior Siding |   |  |
| Porch |  |  | Exterior Hose Bibs |   |  |
| Deck |  |  | Roof Covering |   |  |
| Front Door/Hardware |  |  | Gutters & Downspouts |  |  |
| Side/Rear Door/Hardware |  |  | Chimney |  |  |
| Locks |  |  | Fence Line |   |  |
| Windows |  |  |  |   |  |

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| Hallway |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | Closet doors, hardware |   |  |
| Screens |  |  | Shelf, Rods |   |  |
| Doors/Hardware |  |  | Smoke detector |   |  |
| Trim |  |  | C02 Detector |   |  |
| Flooring |  |  | Other |   |  |

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| --- |
| Kitchen |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Counter tops |  |  |
| Walls |  |  | Sink & strainer |   |  |
| Windows |  |  | Faucet |   |  |
| Screens |  |  | Plumbing |   |  |
| Doors/Hardware |  |  | Stove |   |  |
| Trim |  |  | Refrigerator |   |  |
| Flooring |  |  | Dishwasher |   |  |
| Electrical switches & outlets |  |  | Microwave |  |  |
| Light fixtures |  |  | HVAC |  |  |
| Range hood & filter |  |  | Other |  |  |
| Cabinets |  |  |  |  |  |

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| --- |
| Living Room |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| --- |
| Loft |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| --- |
| Dining Room |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |
| Bedroom #1 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| Bedroom #2 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| Bedroom #3 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |
| Bedroom #4 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| --- |
| Bathroom #1 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Faucets |  |  |
| Walls |  |  | Plumbing/Drains |   |  |
| Windows |  |  | Toilet |   |  |
| Screens |  |  | Toilet shut off valve |   |  |
| Doors/Hardware |  |  | Shower |   |  |
| Trim |  |  | Shower Head |   |  |
| Flooring |  |  | Tub |   |  |
| Electrical switches & outlets |  |  | Plumbing |  |  |
| Light fixtures |  |  | Stopper |  |  |
| HVAC |  |  | Bidet |  |  |
| Fan |  |  | Towel Bars |  |  |
| Cabinets |  |  | Grab Bars |  |  |
| Mirror |  |  | Paper Dispenser |  |  |
| Counter tops |  |  | Soap/Toothbrush holder |  |  |
| Sink & strainer |  |  | Other |  |  |

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| --- |
| Bathroom #2 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Faucets |  |  |
| Walls |  |  | Plumbing/Drains |   |  |
| Windows |  |  | Toilet |   |  |
| Screens |  |  | Toilet shut off valve |   |  |
| Doors/Hardware |  |  | Shower |   |  |
| Trim |  |  | Shower Head |   |  |
| Flooring |  |  | Tub |   |  |
| Electrical switches & outlets |  |  | Plumbing |  |  |
| Light fixtures |  |  | Stopper |  |  |
| HVAC |  |  | Bidet |  |  |
| Fan |  |  | Towel Bars |  |  |
| Cabinets |  |  | Grab Bars |  |  |
| Mirror |  |  | Paper Dispenser |  |  |
| Counter tops |  |  | Soap/Toothbrush holder |  |  |
| Sink & strainer |  |  | Other |  |  |

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| --- |
| Bathroom #3 |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Faucets |  |  |
| Walls |  |  | Plumbing/Drains |   |  |
| Windows |  |  | Toilet |   |  |
| Screens |  |  | Toilet shut off valve |   |  |
| Doors/Hardware |  |  | Shower |   |  |
| Trim |  |  | Shower Head |   |  |
| Flooring |  |  | Tub |   |  |
| Electrical switches & outlets |  |  | Plumbing |  |  |
| Light fixtures |  |  | Stopper |  |  |
| HVAC |  |  | Bidet |  |  |
| Fan |  |  | Towel Bars |  |  |
| Cabinets |  |  | Grab Bars |  |  |
| Mirror |  |  | Paper Dispenser |  |  |
| Counter tops |  |  | Soap/Toothbrush holder |  |  |
| Sink & strainer |  |  | Other |  |  |

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| --- |
| Basement |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Electrical switches & outlets |  |  |
| Walls |  |  | Light fixtures |   |  |
| Windows |  |  | HVAC |   |  |
| Screens |  |  | Smoke detector |   |  |
| Doors/Hardware |  |  | C02 Detector |   |  |
| Trim |  |  | Other |   |  |
| Flooring |  |  |  |   |  |

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| --- |
| Laundry Room |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | Fan |  |  |
| Walls |  |  | Cabinets |   |  |
| Windows |  |  | Mirror |   |  |
| Screens |  |  | Counter tops |   |  |
| Doors/Hardware |  |  | Laundry Tub & Strainer |   |  |
| Trim |  |  | Faucet |   |  |
| Flooring |  |  | Plumbing |   |  |
| Electrical switches & outlets |  |  | Towel Bars |  |  |
| Light fixtures |  |  | Other |  |  |
| HVAC |  |  |  |  |  |

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| --- |
| Utility Room |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Ceiling  |  |  | C02 Detector |  |  |
| Walls |  |  | Floor Drain |   |  |
| Windows |  |  | Electrical Panel |   |  |
| Screens |  |  | Internet |   |  |
| Doors/Hardware |  |  | Cable TV/Satellite |   |  |
| Trim |  |  | HVAC |   |  |
| Flooring |  |  | Water Heater |   |  |
| Electrical switches & outlets |  |  | HRV System |  |  |
| Light fixtures |  |  | Storage |  |  |
| HVAC |  |  | Filters |  |  |
| Smoke detector |  |  | Other |  |  |

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| --- |
| Attic Space |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Attic Access |  |  | Ventilation |  |  |
| Insulation |  |  | Fans |   |  |
| Vapour Barrier |  |  | Sheathing |   |  |
| Joists |  |  | Leaks |   |  |
| Trusses |  |  | Other |   |  |

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| --- |
| Miscellaneous |
| **Item** | **OK** | **List all Deficiencies or Comments** | **Item** | **OK** | **List all Deficiencies or Comments** |
| Fire Inspection |  |  | Radon Inspection |  |  |
| Pest Control |  |  | Foundation Inspection |   |  |
| Licensing |  |  | Structural Inspection |   |  |
| Lease Agreement |  |  | Other |   |  |
| Mold Inspection |  |  |  |   |  |

The undersigned acknowledges that the above is the condition of the property.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Inspected By:  |   |   |   | Date:  |   |   |   |
| Occupant:  |   |   |   | Signature: |   |   |
| Occupant:  |   |   |   | Signature: |   |   |